

भारतीय प्रौद्योगिकी संस्थान धारवाड

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INDIAN INSTITUTE OF TECHNOLOGY DHARWAD



॥ सा विद्या या विमुक्तये ॥

भारतीय प्रौद्योगिकी संस्थान धारवाड

Indian Institute of Technology Dharwad

**TENDER DOCUMENT FOR SUPPLY AND INSTALLATION OF  
VARIOUS PORTABLE CABINS FOR IIT DHARWAD**

**Tender No.: IITDh/MMD/IPS/2018-19/01**

### NOTICE INVITING TENDER (NIT)

1	Date of Tender Publishing	: 18 <sup>th</sup> January 2019
2	Start date for Submission of queries via email to pro@iitdh.ac.in	: 18 <sup>th</sup> January 2019
3	End date for Submission of queries via email to pro@iitdh.ac.in	: 01 <sup>st</sup> February 2019
4	Date of rebuttal of pre-bid queries (to be uploaded on the website) and publishing revised RFP (as the case may be)	: 11 <sup>th</sup> February 2019
5	Last Date and Time for Submission of Tender	: 11 <sup>th</sup> February 2019 at 11:00 am
6	Opening of Technical Bid	: 11 <sup>th</sup> February 2019 at 11:30 am
7	Address for submission of bid documents	: The Assistant Registrar (MMD) IIT Dharwad Off Pune Bengaluru Highway Near High Court Dharwad, Karnataka – 580011, INDIA
8	Venue for opening of Technical Bid	: Same as above
9	Time of completion of Work (including supply and installation)	: <b>04 weeks</b> from the date of approval of final design as per the specification for each item or <b>05 weeks</b> from issue of purchase order, whichever is earlier.
10	EMD	: <b>Rs.50,000/- (Rupees Fifty thousand Only)</b>
11	Schedule of Opening Commercial Bids	Schedule for opening of Commercial Bid will be announced through email after evaluation of the Technical Bid to the bidders qualifying the Technical Bid. Presence of the bidder or his/her authorized representative at the time of opening of the Commercial bid is highly preferable.

Detailed tender notice can be downloaded from the website of the Institute at: [http://iitdh.ac.in/announcements\\_tenders.php](http://iitdh.ac.in/announcements_tenders.php)

The right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reason thereto vests with IIT Dharwad without any obligation or liability whatsoever.

## **SUPPLY AND INSTALLATION OF VARIOUS PORTABLE CABINS FOR USE AT INDIAN INSTITUTE OF TECHNOLOGY (IIT) DHARWAD**

1. Indian Institute of Technology Dharwad invites sealed tenders (under two bid system) from reputed suppliers/manufacturers OR authorized dealers for the **supply & installation of various portable cabins for IIT Dharwad** as per the Technical Specifications given in the schedule annexed to the tender.
2. The detailed specifications of the equipment are given in the **Annexure-1** and the same should be complied with. In case there is any deviation from the specifications, the bidder should clearly state the deviation(s) in the technical bid. Technical literature/leaflet showing the compliance of the specification may also be attached with the bid.
3. The bidder should note that the technical specifications mentioned in **Annexure-1** form the core of the product. **The offers must strictly be as per the specifications given in Annexure-1.** At the same time it must be kept in mind that mere copying of our specifications in the quotation shall not make the technical bid eligible for consideration. A bid has to be supported with original catalogue (not of photo copy) of the quoted item duly signed by the principals and the same must be sent along with the technical bid. Non-compliance with above shall be treated as incomplete/ambiguous and the bid may be ignored without giving an opportunity to the bidder for further clarification/negotiation etc.
4. In order to specify/modify technical specifications of the equipment and clarify various issues as may arise, a pre-bid clarification is provided. Resultant rebuttal/re-publishing of modified RFP (as the case may be) will be published. The bidders are advised to utilise the period given for clarifying any issue pertaining to RFP and to bring out any limitation / suggestion in the RFP. After the period is over, no issue will be addressed and the institute will assume general acceptance of RFP terms and conditions. Prospective bidders will submit their bids post rebuttal/modification in RFP (as the case maybe).
5. Any item not specifically mentioned in the tender document but essential in the opinion of the bidder for successful **supply & installation of various portable cabins for IIT Dharwad**, should be brought to the notice of the IIT Dharwad within the pre-bid clarification period, and before end date of submission of queries. On clearance from our side, the same may be included in the modified RFP (as the case may be). However, the decision as to whether to consider such items or not, rests with the Institute.
6. The bidder shall ensure that the bid submitted by him includes all accessories (as per annexures) for full execution of contract. The bidder shall not charge extra for additional items required to meet the operational requirement at the stage of installation and commissioning.
7. **Quantity requirements of each item as per the specification enclosed at Annexure-1.**

<b><u>Sl. No.</u></b>	<b><u>Particulars of the item(s)</u></b>	<b><u>Requirement</u></b>
a	<b>Portable Cabin for Gents' parlour</b>	Individual item requirements as per Annexure - 1
b	<b>Portable Cabin for Girls' parlour</b>	
c	<b>Portable Cabin for Security &amp; Server booth</b>	
d	<b>Portable Cabin for mobile canteen with platform</b>	

8. Only those bidders fulfilling the following Eligibility Criteria are expected to participate in the Tender: -
  - The Bidder must be a reputed suppliers/manufacturers/ authorized dealers/ authorized distributor/ authorized stockiest/ channel partner in the business of supplying or installing portable cabins for a period not less than 3 years (i.e. must be in this business from January 2016 or earlier). A certificate to this effect is required to be enclosed.
  - A Certificate/Undertaking on the letter head of the Company to the effect that the bidder/Manufacturer had not been blacklisted anywhere in India or abroad by any organization.

- The Bidder should be registered with concerned statutory authorities for GST/Income Tax etc. the bidder should furnish relevant GST registration documents and PAN/TAN copies.

### Special Conditions and additional clauses for Successful bidding/participation

9. No payment shall be made for any damage caused during the execution of work. The damages to the work will be made good by the supplier at his own cost and no claim on this account shall be entertained.
10. If the materials used or finished works are not found acceptable, the supplier shall arrange for the replacement of material required for re-execution of the work as per the contract.
11. Material handling like unloading and Installation arrangements etc. shall have to be arranged by supplier within the quoted price.
12. The rate quoted shall be inclusive of expenditure on the requisite approval/quality assurance tests/certification to be carried out on the materials and/or work as may be decided by the Competent authority for which nothing extra shall be payable.

### Procedure for Bid submission

Following is the procedure for submission of Bid, and other important conditions to be fulfilled by the bidder:-

13. Every page, containing the said procedure for submission of bid and other important conditions, are to be **signed** by the bidder (to be serially numbered & bounded) and to be submitted along with their Technical bids towards their acknowledgement that they have gone through all the contents in these pages and in the Annexure as well and they are agreeing to comply to all of the conditions mentioned there. **NON ADHERENCE TO THIS MAY LEAD TO THE DISQUALIFICATION OF THE BID WITHOUT FURTHER NOTICE.**
14. **TWO BID SYSTEM:** The offers/bids are to be submitted under a two bid system, namely **(i) Technical Bid** and **(ii) Commercial Bid**. The Technical Bid must contain all the details as specified in the Annexures along with the terms and conditions whereas Commercial Bid must indicate the quantity & rate only. **THERE MUST NOT BE ANY PRICE ELEMENT IN THE TECHNICAL BID.**
15. **SEALING & MARKING OF BID:** The tender should be submitted in a proper manner with index for easy identification i.e.: -

Envelope Number	To be Super scribed as
A	EMD for Tender
B	Technical Bid
C	Commercial Bid

**Envelope – A (duly sealed):** should contain the Demand Draft / BG towards **Earnest Money Deposit**.

**Envelope – B (duly sealed):** should contain the documents as listed under **Technical Bid** below.

**Envelope – C (duly sealed):** should contain the document as listed under **Commercial Bid** below.

All the above three envelopes should clearly be marked on top of envelopes about the type of envelopes (i.e., A, B, & C), details of contents in envelopes, name of agency submitting the bid.

The envelopes (A, B & C) including the bigger envelopes shall be addressed to:

**The Assistant Registrar (Purchase)**

**IIT Dharwad, Off Pune Bengaluru Highway,**

**Next to High Court, Dharwad - 580011, Karnataka, KA, INDIA**

The bigger envelopes must be sealed and must bear the following identification on top: -

- a) Tender for **'supply & installation of various portable cabins'**
- b) Tender Number: \_\_\_\_\_ Date: \_\_\_\_\_ and
- c) Name and Address of the Bidder. (on bottom left of the envelopes)

If the outer envelope is not sealed and not marked as above, the Institute will assume no responsibility for the misplacement or premature opening of Bid.

16. **SUBMISSION OF TENDER:** The tender can be personally dropped in the tender box (kept near the IIT Dharwad building entrance outside MMD Section under supervision of a security guard) to be kept in on all working days (except Saturday, Sunday & Holidays) between 10.00am and 1.00pm in the forenoon and 3.00pm and 5.00pm in the afternoon session before the date and time as specified in the Tender Notice and up to **11.00am** on the last date of submission of tender. The tender can also be sent by registered post to **The Assistant Registrar, (Purchase), Indian Institute of Technology Dharwad, Off Pune Bengaluru Highway, Next to High court, Dharwad - 580011, Karnataka, INDIA.** Tender shall not be received after expiry of the time as specified on the 1<sup>st</sup> page of the tender notice. Late bids will not be accepted.

### **TECHNICAL BID**

17. The bidder must submit the following documents/information with the Technical Bid.:
- a. Details as per format enclosed at Annexure 2. Filled in form must be kept on top of the documents with the Technical Bid.
  - b. The entire tender document duly signed on each page.
  - c. Copy of the valid PAN Card, Goods & Sales Tax Registration be forwarded.
  - d. Proof of establishment of company/business (on or before January 2016).
  - e. A declaration to provide support for a minimum period of 1 Year.
  - f. A Certificate/Undertaking on the letter head of the Company to the effect that the bidder/Manufacturer had not been blacklisted anywhere in India or abroad by any organization.
  - g. EMD as sought in the succeeding paragraphs of this document. In case EMD exemption is sought under SME/MSME/NSIC, Valid certificate from MSME explicitly mentioning as a supplier of portable cabins (mentioned in this tender) shall be forwarded in addition.

### **Criteria for Qualification in the Technical Bid**

18. The tenderer must submit all documents required for evaluation of technical bid and sought in the RFP as forming part of technical evaluation with signature and seal of the competent authority of the firm. In the event of non-receipt of any of the documents forming part of Technical Bid, tenderer will be disqualified from the process. Any paper relating to the documents will not be received during the Technical Bid meeting. **Further, any separate correspondence in the matter shall also not be entertained.**
19. During evaluation of the Technical Bid, the Committee as would be constituted for the purpose will scrutinize the documents mentioned above and may forward any or all the documents to the concerned authorities for verification and authentication. In case of any document(s) as submitted by the tenderer found/reported to be fake, the tenderer will be out of the tendering process besides any legal action that may be initiated against the tenderer, as per rules. Further, the Committee may visit the factory site of the Manufacturer to inspect and assess the capability etc.
20. Besides, scrutinizing the documents submitted with the Technical Bid, the tenderer may be interviewed by the Committee to assess the eligibility, capability, and suitability of the tenderer. As such, the presence of the tenderer or any authorized representative of the tenderer in the Technical Bid meeting & Commercial bid opening or as and when desired by authorities of IIT Dharwad is preferable.

The above mentioned basic eligibility conditions and additional clauses are broad guidelines for pre-qualification and the Director, IIT Dharwad hereby reserves the right to relax/alter/modify/add any or all the conditions.

### **21. EARNEST MONEY DEPOSIT (EMD):**

**Rs.50,000/- (Rupees Fifty Thousand only)** in the form of a **Demand Draft or Bank Guarantee** drawn in favour of **“Dean, IIT Dharwad”** and payable at any nationalized or scheduled bank with a branch at Hubali - Dharwad. Photocopy/Fax copy of the demand draft / BG will not be accepted.

- Bidders registered with NSIC/MSME are exempted from EMD, provided the certificate from the body clearly mentions the equipment/item/store which is/are being procured.

## **22. RETURN OF EMD:**

- The EMD of the unsuccessful bidders will be returned to them without any interest within thirty days after awarding the contract to the successful bidders through RTGS/NEFT.
- The EMD of the successful Bidder will be returned after receiving Performance Bank Guarantee covering the contract & the warranty period.

## **23. FORFEITURE OF EMD:**

After receiving the Purchase Order, if the Supplier/Bidder is unable to execute the order satisfactorily, the Earnest Money Deposit will be forfeited and the Institute will be constrained to take necessary action against the Supplier /Bidder, which may include debarring or blacklisting or both.

## **24. REJECTION OF TENDER:**

In the event of the following, the Technical Bid of a bidder will not be considered at all and will in fact be summarily rejected and all the documents will be returned on a subsequent date as would be found suitable by the Committee –

- If the Demand Draft / Bank Guarantee towards payment of EMD is not put separately in the bigger envelopes as instructed; and/or
- If it is to be presumed that the Demand Draft / Bank Guarantee towards EMD is kept inside the sealed envelopes containing Technical Bid/Commercial Bid; and/or
- If the Demand Draft / Bank Guarantee towards EMD is not valid and acceptable; and/or
- If without breaking seal of the other envelopes it cannot be detected which envelopes contains Technical Bid; and/or
- If any price element is found understandable in any way from any paper other than Commercial Bid.

On verifying each and every point as mentioned above, the Technical bid will be opened to examine all the documents and to decide on all related aspects as per Institutes specification and requirements.

## **25. PERFORMANCE BANK GUARANTEE (PBG) FOR SUCCESSFUL BIDDER**

- The successful bidder(s) should provide a performance bank guarantee amounting 10% of the order value in the format provided by IIT Dharwad within 15 days of receiving the order. The PBG should be valid for the period of contract covering the entire warranty period of item supplied.
- If the successful bidder(s) is/are unable to provide PBG within the stipulated period, his/their EMD will be forfeited by IIT Dharwad without consulting.

## **26. OPENING OF COMMERCIAL BID:**

The offer/bid will be opened by a Committee, as would be constituted by the competent authority, at a pre-defined place, time and date in the presence of all such bidders and/or their authorized representatives. The Commercial Bid of the technically qualified bidder(s) will ONLY be opened. The Commercial Bid should be submitted as per the format enclosed with the tender document on the letter Head of the Firm/Agency. The rate should be clearly submitted with breakup of Basic Price and GST as applicable. **Commercial Bid in any other form will not be accepted and will be SUMMARILY REJECTED.**

## **27. BID VALIDITY:**

- The Bid shall remain valid for the period not less than three (3) months after the last date set for bid submission.
- A bid submitted for a bid validity of shorter period may be rejected as non-responsive.

## **28. LATE BID:**

Any bid received after the dead line as prescribed in the tender notice will be treated as a late bid and will not be considered.

**29. ACCEPTANCE AND REJECTION:**

The right to shortlist/reject any or all the tenders and/or to accept the whole or any part of the tenders without assigning any reason whatsoever would vest with the management of IIT Dharwad.

**30. DELIVERY PERIOD:**

04 weeks from the date of approval of final design as per the specification for each item or 05 weeks from issue of purchase order, whichever is earlier. On completion of the manufacturing of the item ordered for, the supplier/Bidder will have to inform the same to the Assistant Registrar, IIT Dharwad, Off Pune Bengaluru Highway, Next to High Court, Dharwad – 580011, Karnataka, India, who will instruct the supplier /Bidder about the location for delivery of the materials and date of delivery.

**31. DELIVERY TERMS:**

Items should be door delivered at IIT Dharwad (KA) 580011 within the quoted price. The supplier should arrange for entire process from unloading to commissioning and demonstration within the quoted price.

**32. FREIGHT & INSURANCE:**

No freight and insurance charges will be provided and the materials are to be delivered at IIT Dharwad Walmi Campus, as may be desired by the IIT Dharwad at the cost and risk of the supplier/Bidder within quoted price.

**33. WARRANTY DECLARATION:**

- The Bidder/supplier must give a comprehensive support and maintenance for a period of one year from the date of commissioning and acceptance of the items.
- Any deviation in the equipment, and the specification from the accepted terms and conditions may be liable to be rejected and the bidder/manufacturer needs to supply all the items in the specified form to the satisfaction/ specifications specified in the order and demonstrate at their own cost. The payments shall be made only after receiving the materials as per required specification and quality to the satisfaction of the competent authority of IIT Dharwad.

**34. FAILURE OF ORDER EXECUTION:**

If a successful bidder after receiving the order fails to execute the order within the stipulated period or does not fulfill any of the terms and conditions in any respect, IIT Dharwad reserves the right to cancel the order unilaterally and forfeit the EMD amount.

**35. INSTALLATION & DEMONSTRATION:**

- The supplier is required to carry out the installation, commissioning and demonstration of the items at the IIT Dharwad installation site within the delivery period; otherwise the penalty clause will be the same as per the supply of material (refer to the liquidated damages below).
- In case of any mishandling/damage to items and supplies during carriage from the origin of items to the installation site, the supplier has to replace it with new items/supplies immediately at his own risk of cost. Supplier will settle his claim with the insurance company as per his convenience. IIT Dharwad will not be liable for any type of losses in any form.

**36. PAYMENT TERM:**

90 % Payment shall be made after the successful delivery, installation, commissioning, demonstration and acceptance of the item at IIT Dharwad and 10% after the submission of PBG. The PBG should cover the entire warranty period plus two months. PBG should be of any Nationalised / scheduled bank with a branch at Hubali-Dharwad. No request for change in terms of payment will be accepted. Nil advance will be paid.

**37. LIQUIDATED DAMAGES:**

The equipment should be delivered/dispatched to destination and ready for use not later than the delivery period specified. If the supplier/Bidder fails to deliver any or all the stores or perform the service by the specified date, liquidated damages @0.5% per week or part thereof in respect of the value of the delayed stores will be deducted from the bill subject to a maximum of 10%. Same terms are applicable for installation, training and demonstration clause mentioned above.

**38. FINAL SELECTION AND AWARD CRITERIA:**

The L-1 will be decided on the base price of each portable cabin (required as per Annexure-1). All levies/taxes (i.e. GST etc.) must be clearly mentioned separately (as per format of commercial bid) However, the decision of the Competent authority will be final and binding in awarding the order. In case of any clarification required, the same can be clarified from IIT Dharwad before submission of the bids.

**39. DISPUTE AND JURISDICTION:**

Any legal disputes arising out of any breach of contract pertaining to the whole process of this tender shall be settled in the court of competent jurisdiction in the district of Dharwad, Karnataka.

**40. ACKNOWLEDGEMENT BY THE BIDDER:**

It is hereby acknowledged that we have gone through all the schedules as well as the conditions mentioned above and we agree to abide by these.

Date:

Signature of the Bidder along with  
official seal.

Place:

CANVASSING OR OFFERING AN ADVANTAGE OR ANY OTHER INDUCEMENT BY ANY PERSON WITH A VIEW TO INFLUENCING ACCEPTANCE OF A BID WILL BE AN OFFENSE UNDER LAWS OF INDIA. SUCH ACTION WILL RESULT IN THE REJECTION OF BID, IN ADDITION TO OTHER PUNITIVE MEASURES.

**Enclosures:**

**Technical Specifications at Annexure-1**

**Information with technical bid at Annexure-2**

**Format of Commercial Bid at Annexure-3**

**Compliance statement at Annexure-4**

**Format of declaration (Not Blacklisted) at Annexure-5**

**Format of Bank Guarantee (to be provided after award of contract)**

Assistant Registrar (MMD), IIT Dharwad  
(For and on behalf of Director, IIT Dharwad)



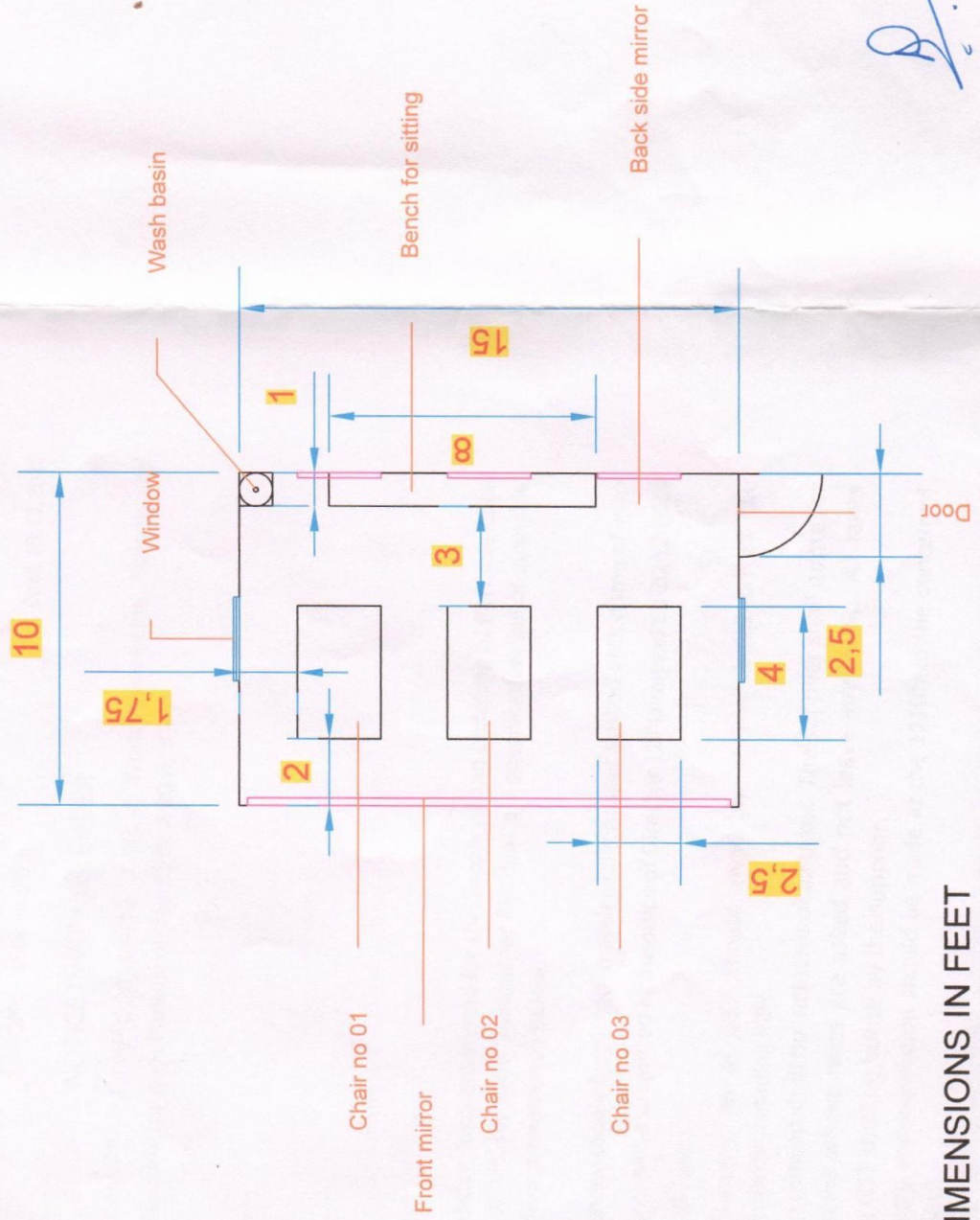
There shall be four (4) sub-parts of this annexure	
Annexure-1(a)	Gents' parlour
Annexure-1(b)	Girls' parlour
Annexure-1(c)	Security & server booth
Annexure-1(d)	Mobile canteen with platform

### Annexure-1(a)

#### Technical Specifications (along with drawings) for Gents' parlour:-

1.	Size	L 15 feet x W 10 feet x H 7 feet
2.	Wall Panels	Panels should be made out of pretreated cold rolled Sheets. Panels are PP (Pre painted) Galvanized Iron Sheets). Sheets with Polystyrene Core (40 MM Thick Panels) Sound Mufflers. Resists Moisture Seepage And fungus proof.
3.	Structure	The Structure should be fabricated out of 16/18 SWG thickness tubes and Sheets.
4.	Roof	Roof should be corrugated sheets
5.	Flooring	Flooring should be with Cement boards with PVC Floor Matt
6.	Windows	Aluminium Windows should be with sliding glasses
7.	Electric Fitting	Cabin should be fitted with 2 No. of 9- watt LED Tube Lights, 3 no. necessary control switches, 3 No. of Bajaj or Crompton Ceiling Fans, 2 No. Exhaust Fans & 1 no. of External Light.
8.	Accessories	2 no. of Fox Saloon Chairs (Electro Base), 1 no. Shampoo Chair, 1 no. of Hair Dryer, 2 no. of Saloon Trolley, 10 no. of Saloon Comb, 10 no. Saloon Bowl, 10 no. Saloon Brush, 1 no. Beard Trimmer, 1 no. of Saloon Sterilizer, 2 no. Front mirror, 2 no. Rear mirror, 1 no. Wash Basin & 1 no. Sitting Chair for 4 people.

# LAYOUT FOR SALON



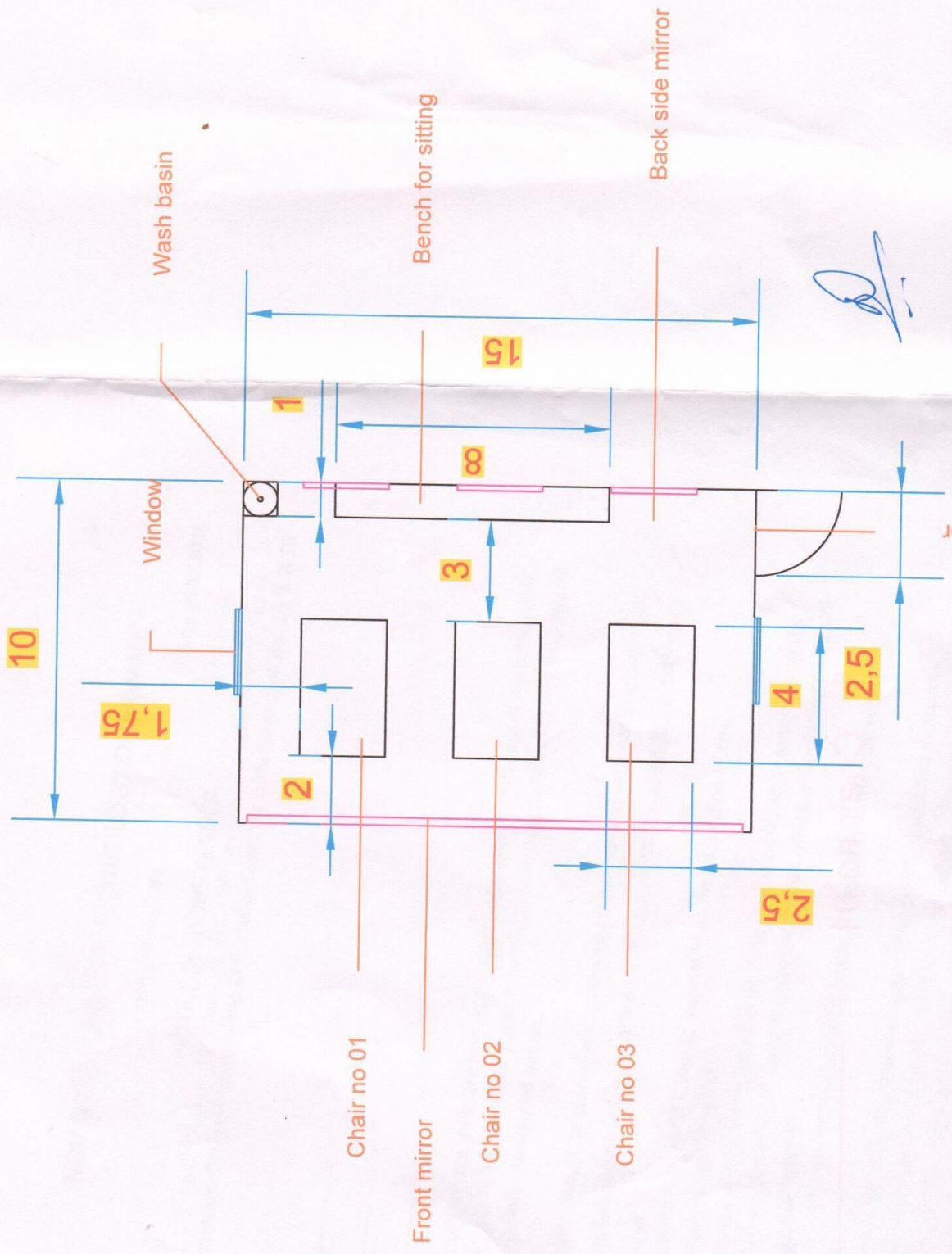
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### Annexure-1(b)

#### Technical Specifications (along with drawings) for Girls' parlour:-

1.	Size	L 15 feet x W 10 feet x H 7 feet
2.	Wall Panels	Panels should be made out of pre-treated cold rolled Sheets. Panels are PP (Pre painted) Galvanized Iron Sheets). Sheets with Polystyrene Core (40 MM Thick Panels) Sound Mufflers. Resists Moisture Seepage And fungus proof.
3.	Structure	The Structure should be fabricated out of 16/18 SWG thickness tubes and Sheets.
4.	Roof	Roof should be corrugated sheets
5.	Flooring	Flooring is with Cement boards with PVC Floor Matt
6.	Windows	Aluminium Windows with sliding glasses
7.	Electric Fitting	Cabin will be fitted with 2 No. of 9- watt LED Tube Lights, 3 no. necessary control switches, 3 No. of Bajaj or Crompton Ceiling Fans, 2 No. Exhaust Fans & 1 no. of External Light.
8.	Accessories	1 no. of Fox Saloon Chairs (Electro Base), 1 no. Shampoo Chair, 1 no. of Hair Dryer, 2 no. of Saloon Trolley, 10 no. of Saloon Comb, 10 no. Saloon Bowl, 10 no. Saloon Brush, 1 no. of Saloon Sterilizer, 2 no. Front mirror, 2 no. Rear mirror, 1 no. Wash Basin & Sitting Chair for 4 girls.

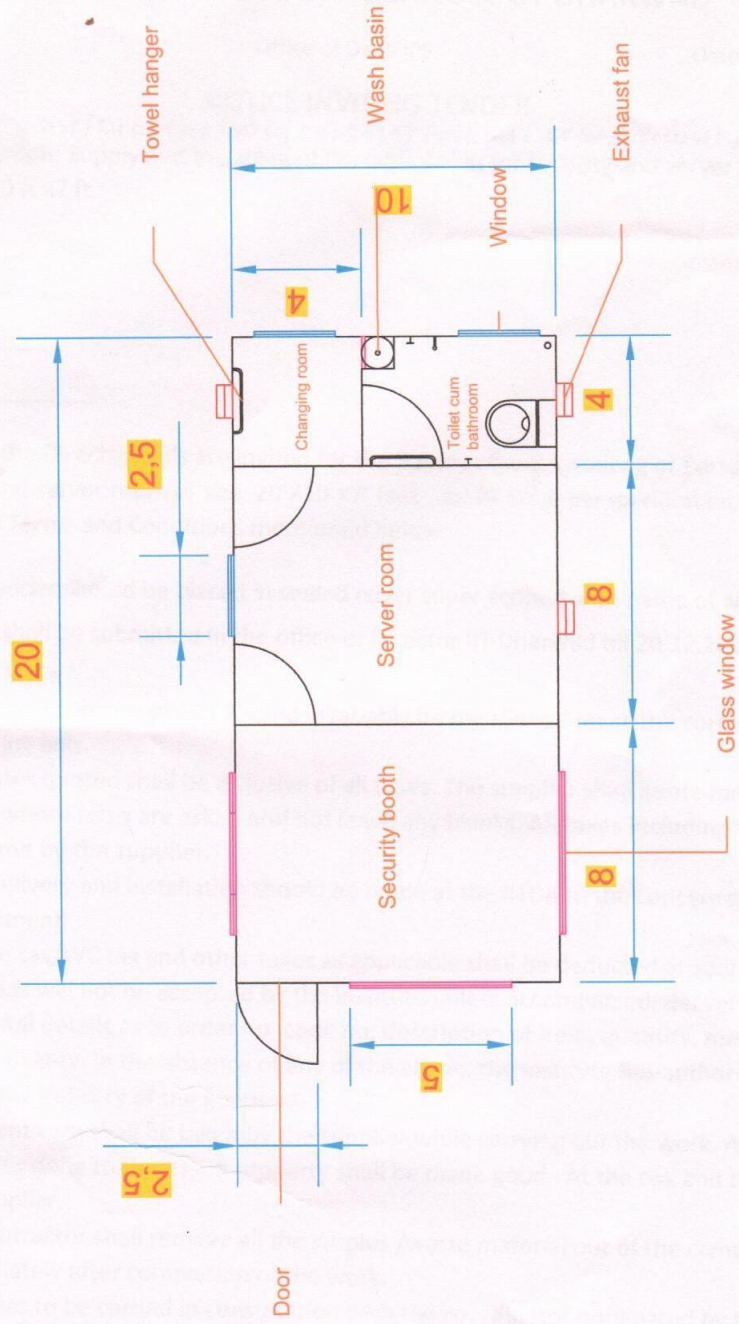


Annexure-1(c)

**Technical Specifications (along with drawings) for Security & Server booth:-**

1.	Size	L 20 feet x W 10 feet x H 7 feet
2.	Wall Panels	Panels should be made out of pretreated cold rolled Sheets. Panels are PP (Pre painted) Galvanized Iron Sheets). Sheets with Polystyrene Core (40 MM Thick Panels) Sound Mufflers. Resists Moisture Seepage And fungus proof.
3.	Structure	The Structure should be fabricated out of 16/18 SWG thickness tubes and Sheets.
4.	Roof	Roof should be corrugated sheets
5.	Flooring	Anti-skid ceramic tiles
6.	Windows	Aluminium Windows should be with sliding glasses
7.	Electric Fitting	Cabin should be fitted with LED Lights, necessary control switches, Ceiling Fans and Exhaust Fans

# LAYOUT FOR SECURITY CABIN



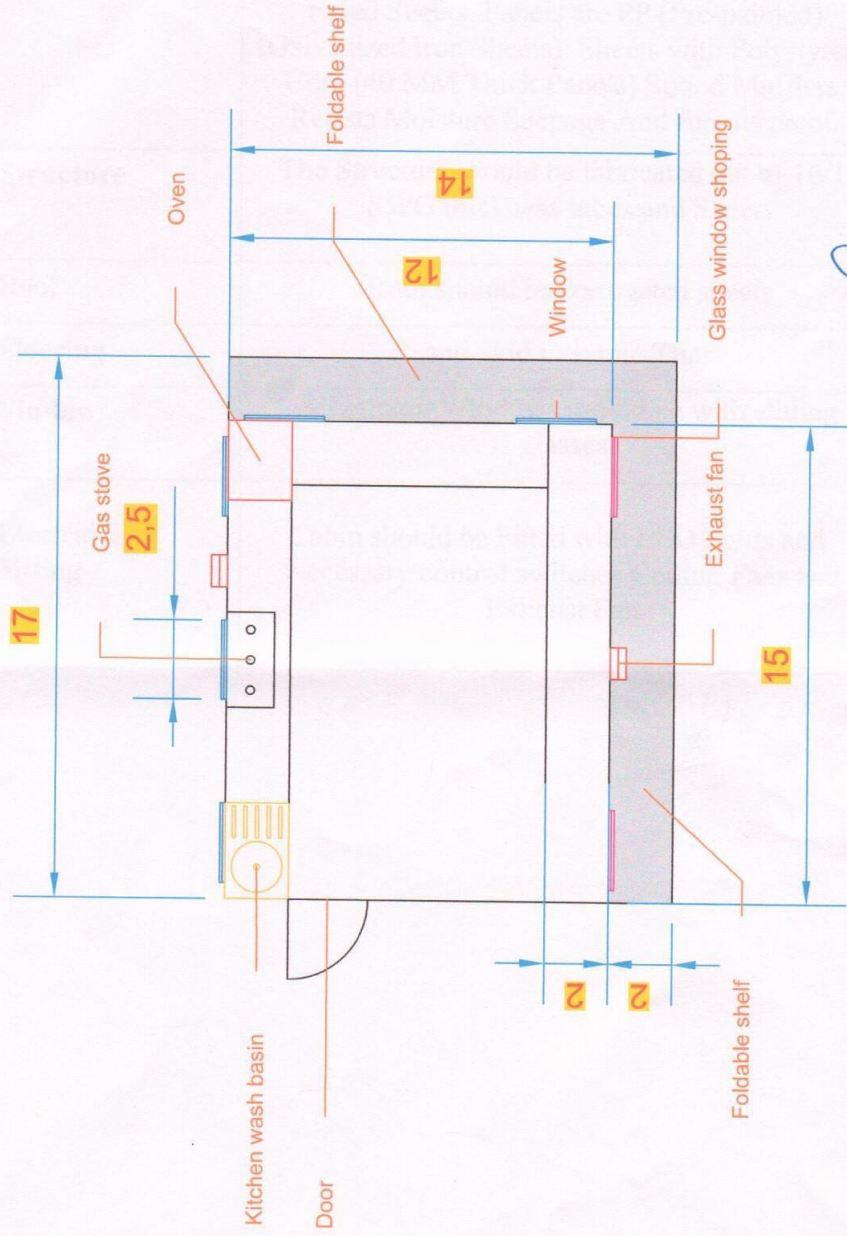
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Annexure-1(d)

Technical Specifications (along with drawings) for Mobile canteen with platform:-

1.	Size	L 15 feet x W 12 feet x H 7 feet
2.	Wall Panels	Panels should be made out of pretreated cold rolled Sheets. Panels are PP (Pre painted) Galvanized Iron Sheets). Sheets with Polystyrene Core (40 MM Thick Panels) Sound Mufflers. Resists Moisture Seepage And fungus proof.
3.	Structure	The Structure should be fabricated out of 16/18 SWG thickness tubes and Sheets.
4.	Roof	Roof should be corrugated sheets
5.	Flooring	Anti-skid ceramic tiles
6.	Windows	Aluminium Windows should be with sliding glasses
7.	Electric Fitting	Cabin should be fitted with LED Lights, necessary control switches, Ceiling Fans and Exhaust Fans

# LAYOUT FOR CANTEEN



ALL DIMENSIONS IN FEET



**INFORMATION TO BE ENDORSED ALONG WITH THE TECHNICAL BID BY THE BIDDER  
ON THE FIRMS LETTER HEAD**

No.	Description	Information
1	Name	
2	Address (with Contact number and mail ID)	
3	Address of the Organisation (with contact number)	
4	Name of the Proprietor with Mobile Number	
5	Name of the authorized Representative with designation and Mobile Number	
6	Permanent Account Number (copy to be enclosed)	
7	GST Registration Number (copy to be enclosed)	
8	Details of EMD	
9	<b>Bank Details of the firm including account no., Bank name, branch name, IFSC Code (copy of cancelled cheque to be enclosed) For the purpose of refund of EMD</b>	
10	Any other information	

**Acknowledgement:** It is hereby acknowledged that I/We have gone through all the schedules as well as the terms and conditions laid down in the tender notice for commissioning of desktop video conferencing units at IIT Dharwad.

**Declaration:** I/We do hereby declare that the above information submitted by me/us are true to the best of my/our knowledge and I/We have submitted the documents in support of all the information asked for. I/We also agree to the condition that the right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reasons thereto is reserved by the Competent authority of the Institute without any obligation or liability whatsoever.

Signature of the Bidder/Manufacturer with date and seal

TO BE TYPED ON THE LETTER HEAD OF THE BIDDER/MANUFACTURER

To

The Assistant Registrar (MMD)  
IIT Dharwad, Karnataka -  
580011

Subject : Supply & installation of various portable cabins for IIT Dharwad.

Ref.: Tender Notice No. \_\_\_\_\_ Date \_\_\_\_\_.

Sir,

I/We do hereby submit our Commercial Bid for the supply & installation of various portable cabins for IIT Dharwad against the tender notice under reference.

[Mention all figures only in Indian Rupees including all charges]

PRICE SCHEDULE				
S. No.	Category	Units	Base Price (in ₹)	Total Price (in ₹)
1	Portable Cabin for Gents' parlour including all accessories as per annexure-1(a) and inclusive of foundation work for erection of cabin	1		
2	Portable Cabin for Girls' parlour including all accessories as per annexure-1(b) and inclusive of foundation work for erection of cabin	1		
3	Portable Cabin for Security & Server booth including all accessories as per annexure-1(c) and inclusive of foundation work for erection of cabin	1		
4	Portable Cabin for mobile canteen with platform including all accessories as per annexure-1(d) and inclusive of foundation work for erection of cabin	1		
5	GST/Taxes (as per applicable rates)			

All required items need to be set up, as per the technical requirements/ specifications, in a satisfactory manner. L1 will be calculated in respect of each item separately.

Declaration: I/We do hereby accept all the terms and conditions laid down in the tender notice for the above said supply. I/We also agree to the condition that the right to suspend the tender process or part of the process, to accept or reject any or all the tenders at any stage of the process and/or to modify the process or any part thereof at any time without assigning any reasons thereto is reserved by the Competent authority of the Institute without any obligation or liability whatsoever.

Signature of the Bidder/Manufacturer with date and seal

**INDIAN INSTITUTE OF TECHNOLOGY DHARWAD  
KARNATAKA - 580011**

**COMPLIANCE STATEMENT**

Ref: Tender Notice No. \_\_\_\_\_ Date \_\_\_\_\_.

**Instructions:**

1. You have to fill in all the columns and ensure that you furnish all the required information accurately and unambiguously.
2. If our specification contains any values, you have to provide your values against the column in the same unit as specified.
3. Deviation in values, materials etc. from our specification may be explained in the remarks column.

Sr. No.	Check list of documents/ Undertakings ?	YES/NO	Remarks (Give explanation if answer is No)
1	Is Tender fees / EMD attached?		
2	Is the bidder original equipment manufacturer (OEM)/authorised dealer/supplier?		
3	Whether holding experience in supply and installation of portable cabins for a period of 3 years or more (i.e. since January 2016 or earlier)?		
4	Validity of 90 days for the bid given or not?		
5	Undertaking from bidder regarding acceptance of tender terms & conditions		
6	Whether special educational discount for Indian Institute of Technology Dharwad, Karnataka given.		
7	Whether free Installation, Commissioning offered.		
8	Whether one year comprehensive onsite warranty offered.		

**SELF-DECLARATION – NO BLACKLISTING**

(Date)

To,

The Assistant Registrar (MMD)  
IIT Dharwad, Karnataka

Dear Sir/Madam,

**REF: TENDER FOR SUPPLY AND INSTALLATION OF VARIOUS PORTABLE CABINS FOR IIT DHARWAD (REQUIRED AS PER ANNEXURE – 1).**

In response to the Tender Document for Supply, Installation and performance demonstration of various portable cabins for IIT DHARWAD, I/ We hereby declare that presently our Company/ firm \_\_\_\_\_ is having unblemished record and is not declared ineligible for corrupt & fraudulent practices either indefinitely or for a particular period of time by any State/ Central Government/ PSU/Autonomous Body.

If this declaration is found to be incorrect then without prejudice to any other action that may be taken, our E M D / security may be forfeited in full and the bid, if any to the extent accepted may be cancelled at any stage and the contract may be terminated and we shall be barred from bidding in future against any other tender.

Yours sincerely,

Place: Signatures\_\_\_\_\_

Date: Name\_\_\_\_\_

Seal of the Organization\_\_\_\_\_